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18th March 2024 (Monday) at 6:00pm

Present:) Charlotte Haigh (Chair), James Fitzsimons, Mark Sawyer, Anna Tapine, Marie Pye, Annalise Austin, Monica Moraes, Sarah Mc Lennan Michelle Woolf (7pm)

Apologies: Litsa Jackson

WELCOME

The Deputy Chair welcomed all to the meeting.

CORRESPONDENCE IN/OUT

In/Out: Received 6 applications for the Centre Manager Roll

Received 6 requests for Job descriptions.

PREVIOUS MINUTES

The minutes of the 11th^{of} February 2024 meeting is confirmed as a true and correct record of the meeting.

CHAIR/DUPTY CHAIR REPORT

After interviewing 3 candidates for the Centre Managers role, Charlottes and James have provided the committee with their recommendations. James will carry out Reference checks.

TREASURERS REPORT

Anna mentioned that it had been difficult getting information, Michelle straight away contacted Megan who approved her on Friendly Manager.

- The fee increase approved by committee was 3%. This will be worked into the fees and casual rates to give a whole dollar amount. The following are the exceptions:
 - Michelle asked that Tumblin Toddlers be increased to be more in line with Jumpin Jellybeans
 - Michelle asked that we keep the adult classes and Explorer rates the same.
- Cheer Tumble will be added in, based on info from Michelle.
- Some of the casual rates were not in line with the rest of the fee and so the increase for those will be higher.

A commentary around the fee increases when sending the information out, noting the following:

- minimum wage is going up.
- GNZ affiliation fee is going up.
- other operating costs are also increasing.
- We have worked to try and minimise the impact to our members and keep the increase as small as possible.

Michelle also asked about group rates and has sent Anna the info she has on that to have a look and get these to Pip later this week.

MOTION: TO INCREASE THE FEES BY 3%, TO COVER MINIMUM WAGE, AFFILIATION AND OPERATION COST INCREASES. Agreed by All

AGM – Tuesday 21st May 2024

CENTRE MANAGER & GYMNASTICS DIRECTORS REPORTS

- Numbers are up overall by 11.
- GFA down a little however Michelle not concerned.
- We had 80 children come to the fun night approx. \$2,000 raised for boys. Their Quiz night also raised \$3,000 with a Disco still to come.
- Michelle asked if the club could donate around \$500-1000 to Scott as Capital Gymnastics are not in the position to assist at this time, however they will continue to pay his coaching wage while he is away in Columbia with the boys. *Carry over to next meeting.*
- Hutt Valley held the 360 comp-this went well.
- MAG leotards have arrived, committee agreed the looked fabulous, these were designed by Logan. No feedback from parents yet.
- Nomination has been written up for Logan, Sarah Curtis provided Michelle with photos and list of accomplishments.
- Michelle has requested the club contribute funding of \$200 towards Ulrike's travel costs to Auckland where she will be a MAG Senior Judge.
- Aimme's step 5 girls have been split into Nat's & Julias group.
- Working on getting a tumbling comp off the ground, looking for tumbling judges, Michelle mentioned we may be able to get GFA funding.
- Parkour comp in June, currently have 90 athletes.
- Cheer parents have requested the logo for a sausage sizzle they want to do down at Mitre 10/Bunnings- Michelle and Sarah will again direct them to the fundraising policy.
- Sizing up for Cheer T-Shirts, we now have a mock-up of the junior team comp uniform.
- Michelle is still looking for a coach for our junior cheer team.
- It has been identified that our tumble coaches need more training is working on this.
- Michelle has agreed to private lessons.
- Michelle has requested a gear maintenance safety budget. It was agreed by committee that Michelle prepare a budget of what she might need, and we can delegate the funding annually.
- Michelle got Gemma a voucher for all the grant work she is doing for the club.
- Michelle is away Judging from 14th April-22nd April.
- Michelle spoke of Debbie who maybe wanting her equipment back at any time, the loss of 2 beams & junior bars would be an issue.

MOTION: NOMINATE LOGAN CURTIS FOR SPORTSMAN OF THE YEAR. 2nd Marie Pye

MOTION: NOMINATE MICHELLE WOOLF FOR OFFICAL OF THE YEAR. 2nd Annalise Austin

MOTION: HUTT VALLEY GYMNASTIC TO CONTRIBUTE \$200 TOWARDS TRAVEL COSTS TO AUCKLAND FOR ULRIKE (MAG SENIOR JUDGE). 2ND Marie Pye

PREMISES & GRANTS OFFICERS REPORT

More leaking, from the heavy rain, gutter doesn't cope causing overflow, Alysha from Argosy is looking for a solution, she is also avoiding the question re insurance.

Post meeting Received an email from Argosy 20/03/24 stating they have asked Metalbilt to come fix the roller doors.

HEALTH AND SAFETY

Injuries: We have had a lot over the last 3 mth

Sprained ankle- Zoe

Cracked tooth- playday.

Head bleed- holiday programme.

Broken foot- Step 6 & Step 3 gymnast.

Bruised big toe.

Broken arm – Mel has rectified this from happening again.

GRANTS

Grant funding to purchase a Spieth Sprung Competition Floor. Have applied to the following:

Pelorus Trust - \$50,000 Received \$25K 1/02/24

Lion Foundation - \$50,000

Four Winds - \$20,000 Received \$10K 2/02/24

One Foundation- \$20,000

Kiwi Gaming - \$20,000 Successful 31/12/2023

Air Rescue- \$20,000 Received 23/2/2024.

MOTION PASSED IN “OUT OF OFFICE MEETING 16/02/24” TO APPLY TO THE FOLLOWING:

Grassroots - \$2100.00 for a Trumbl Trak Frame Bar attachment

NZCT - \$2052.00 for 20 coaches to complete the XTND spin it course and 6 coaches to complete the Elementary Course.

Pelorus Trust - \$2203.46 for 3 FIG judges to come in for the Central champ competition (flights and accommodation)

We were declined for the pub charity grant for the floor. Gemma will re-apply once she has heard back from Lion foundation and One foundation for either \$20,000 or the remaining sum. The reason was they had just granted us \$13,500 for the Vault.

MOTION PASSED IN “OUT OF OFFICE MEETING 14/03/24” TO APPLY FOR A GRANT TO PUB CHARITY TO FUND MEDALS FOR CENTRAL CHAMPS \$4870.50 exl GST

Agreed by All

Gemma is looking to apply for a grant to the Hutt City Council for ribbons.

Cheer Update.

Covered in Centre Managers Report.

OTHER BUSSNESS

It was agreed in an out of office meeting that the club would donate the cost of Fish n chips & pizza \$294.30 to the boys heading to Pacific Rim Competition in Columbia.

Gym Camp bookings is now open 15-26th April

MOTION PASSED IN “OUT OF OFFICE MEETING 4/03/24”: COMMITTEE AGREED TO DONATE THE COST \$294.30 FOR FISH & CHIPS FOR THE BOYS TRAVELLING TO PACIFIC RIM COMPETITION IN COLUMBIA

Agreed by All

ACTION:

Charlottee- Re look at AGM rules.

James – Reference checks

Marie- Provide Mark with Electrician details.

Michelle- Provide committee a gear maintenance safety budget of what she might need.

- Communication to Cheer families re fundraising policy

NEXT MEETING

The next meeting 29th April 2024

The meeting closed at: 7:26pm.

I declare that these minutes are a true and correct record of the meeting: