

# Minutes of the Hutt Valley Gymnastics Annual General Meeting held on Monday, 21 October 2019 at 6:00pm

Present:

Apologies: Litsa Jackson

## WELCOME

The Chair welcomed everyone to the meeting.

## MINUTES FROM THE LAST ANNUAL GENERAL MEETING

**MOTION: THE MINUTES OF THE 19 NOVEMBER 2018 ANNUAL GENERAL MEETING ARE ACCEPTED AS A TRUE RECORD OF THE MEETING.** Rebecca Hills/Bridget Ross. Agreed by all.

## MATTERS ARISING

**MOTION: THE HUTT VALLEY GYMNASTICS CONSTITUTION, ARTICLE IV SECTION 3 WILL BE AMENDED TO “THE COMMITTEE SHALL COMPRISE OF THE OFFICERS AS FORESAID AND NOT MORE THAN SIX (6) OTHER MEMBERS OF THE CLUB WHO ARE ORDINARY OR LIFE MEMBERS”.** Marion Cox/Marie Pye. Agreed by all.

## PRESIDENTS REPORT

The President, Mark Johns thanked the Committee members along with Centre Manager Zara Struthers and her team for another successful year.

- (a) Membership. Mark spoke of our high level of membership consistently over 750 paid up members every term. Plus, we have approximately 1,800 children come through each term on a casual basis. We are managing to cope with the additional numbers with the leasing of a separate building (BB) alleviating some of the congestion on the main floor. However, the Committee have realised this is only a stop gap measure until we can build a separate purpose-built gym.
- (b) Head Coaches. Mark gave thanks again go to our three excellent Head coaches - Mel Sales, Michelle Woolf and Pasha Levchenko. There have been a number of changes with the development and implementation of a number of policies which, while needed, has resulted in adding more time and responsibilities onto their busy schedules.
- (c) Purpose-build Gym. Mark spoke of our plans to have a purpose-built gym and Fraser Park (Close to the Ricoh Sports Centre) is still a reality though progress is significantly slower than we would have liked. Council monies has been put aside for our building in their budget but due to some major financial hurdles the Council is now facing, including a decision on the Naenae pool and building, as well as a Council election year, this money is on hold. (Keep a look out for the concept design plans that will be up on the notice board before the end of the year. We will also be working hard on finding sponsors and funders to meet the shortfall between the HCC money and the build cost).

While this has been a frustrating process given the unforeseeable delays, the Committee are confident we will be able to see some progress by the end of this calendar year. We continue to work closely with the Council, who are proactively looking at ways to assist us. A recent case in point is potentially giving us access to a clubroom at the new site, at a reduced cost, so we could shift some existing classes or open up new classes (further reducing waitlists) and possibly stop the lease on BB, saving us more money.

Mark wished to acknowledge and thank Darren Sears and Zara Struthers for their continuing role and hard work they have undertaken on behalf of the club in their dealings with the Council to progress this project.

- (d) Hutt Valley Gymnastics Competition. We held our combined MAG & WAG competition this year for the junior competitive levels, which again ran very successfully, allowing more levels and competitors to attend. Many thanks to Workzone Scaffolding for allowing us to store our equipment in their premises next door. It is important that our club can run these events to showcase our gym and give the younger levels more opportunity to compete and show off their skills. It is hoped that when we get a larger purpose-built gym, we can host competitions for senior gymnasts, as well as regional and national events.
- (e) Competitive and National Gymnasts. Mark Congratulated all of our gymnasts for the wonderful results achieved throughout the competition season and to our 7 WAG and 7 MAG gymnasts who competed at the Gymnastics NZ Nationals in Auckland. Special thanks to our coaches Natalie and Pasha who represented our club at Nationals.
- (f) Fees. The Club increased fees across the board this year in line with Inflation and also covered a building levy to assist with the future build of our new premises. As always, the Committee try to find a balance between keeping fees reasonable while accepting costs and expenses do go up. As a not for profit organisation and a community group, we do appreciate the help of the many volunteers to keep the club operating and just as importantly to keep the fees down.
- (g) Grants. Fundraising and Sponsors. Bridget Ross has been working hard on numerous successful grant applications which have resulted in funding for a range of new gym equipment (\$23,460). We are constantly looking to upgrade our equipment and matting to ensure all the classes have access to a modern and safe environment.

Other Fundraising has been also successful and has helped us pay for a number of items around the gym. As well as separate fundraising activities to raise money for our new premises.

Our club has been fortunate to have a number of sponsors, on top of the groups we receive funding from, and these include Principal Sponsors Place Makers Hutt City, Abode Homes, Blue Carrot Catering, Gymtastic NZ and OWL Accounting Ltd.

- (h) moveMprove Programme. We are continuing to deliver the moveMprove programme in association with Gymnastics NZ for school age children in Lower Hutt. This year we delivered to Muritai, Te Ara Whanui, Rata Street, Dyer Street and Arakura School.

In conclusion, the club is in a healthy state with full membership. We have introduced a number of much needed policies to ensure we remain compliant and meet legislative requirements as well as aiming to meet Gymnastics NZ governance requirements for a regional facility. We have successfully hosted another MAG/WAG competition and a large number of our members have been successful at national level representing this region.

We have a good depth and base in our coaches who compliment the high calibre head coaching team we have in our club. More importantly, we have provided opportunities for many of our competitive gymnastics to participate and showcase their skills; which is a result of all the hard work they, and their coaches, have put in over the last year.

The Committee are fully committed to realising our ultimate goal of a purpose-built building at Fraser Park Sportville facilities and are looking forward to progressing this with council, hopefully very soon.

Lastly, Mark said this was to be his last year as Chair and looking back over the last several years, it is amazing what we have achieved together in the club. This is in no small measure to the support and effort from all members, coaches, parents, committee members and volunteers. We are a very special sports club and it has been a privilege to have been part of it. Mark said he would have loved to have remained on board to see us at our new gym, but work commitments have dictated and he must now hand over the reins to a new chair.

**MOTION: THE PRESIDENT'S REPORT TO THE ANNUAL GENERAL MEETING BE ACCEPTED.** Marie Pye/Zara Struthers. Agreed by all.

#### **TREASURER'S REPORT**

The Treasurer presented her report on the 2018 period. The income from Club activities increased by 12% to \$509,870 for the year end 31 December 2018. The total delivery costs of this increased by 8% to \$583,125. The largest costs for the year were wages and rent as expected. Wages increase, was due to the upskilling of coaches, statutory increases, and general increases to bring wages in line with the industry. This gave the club an operational surplus of \$8,980 before depreciation.

The focus for the next financial year will be to continue to prepare for the requirements of relocating to new premise.

It was noted that Stephen Malanchak is no longer able to review our Performance Reports. We are in the process of identifying a new reviewer at a reasonable cost so at this stage our financials are provisional. An application for extension of time to filing the performance report had been filed.

**MOTION: THE TREASURER'S REPORT FOR THE JANUARY TO DECEMBER 2018 PERIOD BE ACCEPTED.** Mark Johns/Zara Struthers. Agreed by all.

#### **ELECTION OF OFFICERS**

The Centre Manager, Zara Struthers tabled the Committee nominations and the following Committee was elected:

**MOTION: MARION COX BE ELECTED AS THE PRESIDENT OF THE HUTT VALLY GYMNASTICS CLUB.** Bridget Partridge/Cherrie-Ann Mountford. Agreed by all.

As there were two nominations for the role of Vice-President the meeting held a vote. It was then moved:

**MOTION: GREG MARSDEN BE ELECTED AS THE VICE-PRESIDENT OF THE HUTT VALLY GYMNASTICS CLUB.** Marie Pye/Marion Cox. Agreed by all.

**MOTION: DEIRDRE FOLLETT BE ELECTED AS THE SECRETARY OF THE HUTT VALLY GYMNASTICS CLUB.** Cherrie-Ann Mountford/Bridget Partridge. Agreed by all.

**MOTION: REBECCA HILLS BE RE-ELECTED AS THE TREASURER OF THE HUTT VALLY GYMNASTICS CLUB.** Marie Pye/Marion Cox. Agreed by all.

**MOTION: THE FOLLOWING MEMBERS BE ELECTED TO THE COMMITTEE OF THE HUTT VALLY GYMNASTICS CLUB: BRIDGET ROSS (GRANTS COORDINATOR), CHERRIE-ANN MOUNTFORD (HEALTH & SAFETY OFFICER), BRIDGET PARTRIDGE (MAREKTING COORDINATOR), LYNETTE CHIN (HUMAN RESOURCES OFFICER), CHRISTIE ANNE ERCILLA (PRIVACY OFFICER) AND MARIE PYE (FUNDRAISING COORDINATOR).** Bridget Ross; Marie Pye/Cherrie-Ann Mountford. Cherrie-Anne Mountford; Marie Pye/Marion Cox. Bridget Partridge; Marie Cox/Rebecca Hills. Lynette Chin; Bridget

Partridge/Marie Pye. Christie Anne Ercilla; Marie Pye/Bridget Partridge. Marie Pye; Rebecca Hills/Cherrie-Ann Mountford. Agreed by all.

The following members were announced as the Fundraising Sub-Committee: Marie Pye (Committee Member, Chair), Wendy Sears, Ellen van Dijken, Annalise Austin, Reginald Ercilla and Nicole Manning.

**LIFE MEMBERSHIP**

Newly elected President Maron Cox proposed on behalf of the Committee that:

**MOTION: MARK JOHNS AND DARREN SEARS BE HONOURED WITH LIFE MEMBERSHIP OF THE HUTT VALLEY GYMNASTICS CLUB IN RECOGNITION OF THE SPECIAL SERVICES THEY HAVE BOTH RENDERED TO THE CLUB.** Marion Cox/Zara Struthers. This was passed unanimously.

**MEETING CLOSE**

The Annual General Meeting closed at 6.35pm.

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I declare that these minutes are a true and correct record of the meeting:

President:

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Date:

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