

Minutes of the Hutt Valley Gymnastics Committee Meeting held on Thursday, 4 March 2021 at 7:00pm

Present: Charlotte Haigh, Sarah Burnell, Deirdre Follett, Darren Sears, Nicole Manning, Louise Waiariki, Annalise Austin, and Aaron Simmons.

Guests: James Fitzsimons and Bridget Adair.

Welcome and Apologies

The Chair opened the meeting and noted that the purpose was to consider the three nominations received for the vacant Committee Member position. The Secretary noted that apologies had been received from Greg Marsden who asked Sarah to represent him and Bridget who was in attendance via phone call due to a family circumstance.

Vacant Position

Discussion followed on the specific role and the Chair confirmed that this was not an elected position. It was therefore noted that we were not looking for specific skills; however, the role that had been held did include the HR Officer, Grants Officer, and member of the Strategic Plan Subcommittee.

Introductions

Attendees went around the table introducing themselves to James, and Bridget via phone call.

CANDIDATE BRIEF

Bridget Adair

Bridget explained that she had been part of the Committee previously and would like to offer consistency for the staff and Club moving forwards. She noted that there had been a lot of change of recent and she could offer consistency between several committees as well as working, coaching, and judging for the Club. She felt that offering history to the Committee as well as the confidence to make hard and fast decisions would give value.

James Fitzsimons

James noted that he had worked in and around Government for the last 8 years and is competent with software systems, contracts, commercial aspects, recruitment, hiring, and performance management. He felt he could support with grants and is happy to pitch in when needed. James has been on the Eastern Hutt Board of Trustees for the past five years.

Greg Marsden

Sarah noted that Greg was excited to be considered for the position. He brings to the Committee business experience along with being a member of the Directors Institute and the Hutt Valley Chamber of Commerce. Greg will bring expertise in professional development, governance and finance, strategic planning and health and safety. He has a big picture focus looking toward 2030 in 9 years' time to ensure the Club is financially viable with the new facility on track.

CANDIDATE QUESTIONS

James questioned the time commitment after reading the Committee Handbook. It was suggested that it was approximately 2 hours a week, possibly more, depending on each member's roles/involvement.

Candidates left the meeting at 7:30pm

VOTING

As previously agreed, voting slips were provided and Committee members placed their vote by secret ballot. Votes were counted and verified by staff member Pasha Levchenko.

SUCCESSFUL COMMITTEE MEMBER

It was confirmed that James Fitzsimons was the successful candidate. The Secretary undertook to complete the necessary induction process with James.

MOTION: THE COMMITTEE CO-OPT JAMES FITZSIMONS AS A GENERAL COMMITTEE MEMBER FOR THE REMAINDER OF THE TERM TO THE ANNUAL GENERAL MEETING ON 20 SEPTEMBER 2021. Moved: Charlotte Haigh with voting quorum achieved.

Discussion followed on communicating the result to the unsuccessful candidates. The meeting agreed that these candidates were very loyal, showing their commitment by putting themselves forward once again to support the Club. It was agreed that the President would personally call them and thank them for their time, putting themselves forward and see how we can engage their support possibly by being involved with Subcommittees/projects.

GENERAL BUSINESS

Gymnastics New Zealand Representative

The Chair noted that she had met with Belinda Randall of Gymnastics NZ. She will be our main contact due to Stuart Savage leaving and is very keen to support the Club with projects and focus areas. Belinda suggested that she could set up mentor sessions with other Chairperson's for Charlotte.

Sport Wellington Governance Session

The Treasurer sought the Committee's input into attending the Sport Wellington Governance training. It was felt that it could be worthwhile, and the Secretary undertook to recirculate to the Team. Members were interested in perusing this further.

NEXT MEETING AND CLOSE

James rejoined the meeting and Charlotte welcomed him to the Committee and thanked him for volunteering. It was agreed that roles would be discussed at the next meeting on 18 March commencing at 6:00pm. The meeting closed at 7:43pm

I declare that these minutes are a true and correct record of the meeting:

President: _____ Date: _____

Secretary: _____ Date: _____